



**William Dunbar Public School  
School Community Council (SCC)  
APRIL 2025 Meeting Minutes**

**Date** April 3, 2025  
**Place** Room 104  
**Time** 6:30pm

**Principal** Tina Mandal  
**Vice-Principal** Terry Lawrence  
**Chair** Suchita Embrandiri  
**Co-Chair** Ruchi Wali  
**Treasurer** Minal Patel  
**Secretary** Thanuja Raveendran

<b>Time</b>	<b>Agenda Items</b>	<b>Notes</b>	<b>Discussion Time</b>
6:32	Meeting Norms	<ul style="list-style-type: none"> <li>Meeting called to order by Suchita</li> </ul>	5 Minutes
6:37	Finance discussion	<ul style="list-style-type: none"> <li>Prior to proceeding with the agenda, the Chair asked for motion to pass meeting minutes from January 2025 (minutes passed)</li> <li>Chair handed over the presentation to Student updates (Ruth and Kaylee)</li> </ul>	3 Minutes
6:42	Student's Report	<p>Student update – Presented by Ruth and Kaylee (Gr. 8 students)</p> <ul style="list-style-type: none"> <li>Provided an update of Sports clubs for wrestling, basketball and badminton. Food donation drive by Faces of Change and Battle of books updates.</li> </ul>	8 minutes
6:50	Finance discussion	<ul style="list-style-type: none"> <li>Prior to proceeding with the agenda, the Chair asked for motion to pass meeting minutes from January 2025 (minutes passed)</li> <li>Total Revenue (to Date): \$4,828.45               <ul style="list-style-type: none"> <li>SCC Welcome fund: \$500</li> <li>Glow Dance: \$1396.67</li> <li>Wreath: \$1330</li> <li>Movie: \$813.28</li> <li>Donut: \$241</li> <li>Shoecharms: \$547.50                   <ul style="list-style-type: none"> <li>(Note – Exact collected revenue is higher than the amount we had during our meeting. School Cash Online updates take a while to reflect on accounts, so we have entered the amount we received up until the meeting time)</li> </ul> </li> </ul> </li> <li>Expenses coming up soon and voted confirm by members (reiterating once again from Jan 23, 2025, meeting minutes)               <ul style="list-style-type: none"> <li>Voted confirm during Jan 23 Meeting, reiterating once again from the past meeting minutes                   <ul style="list-style-type: none"> <li>Graduation Expenses (in account still but will be released soon): \$1,100</li> <li>Ontario Tech Workshop Expenses (so far used): \$2,700</li> <li>Ontario Tech Workshop Expenses (will be used after Apr 3): \$1650 approx.</li> </ul> </li> </ul> </li> </ul>	15 Minutes

		<p>Discussed during Apr 3 meeting</p> <ul style="list-style-type: none"> <li>● Shoe Charm Expenses: Not yet accounted for as Alana(lead) is negotiating with vendor (Note – SCO takes time to reflect exact revenue collected)</li> </ul> <p>Recent Fundraisers update by Leads:</p> <ul style="list-style-type: none"> <li>● Movie Night: Led by Senait – a successful event with excellent support from Grade 8 students</li> <li>● Krispy Kreme Donut Fundraiser: Led by Shannon. Noted that running two fundraisers simultaneously was a challenge.</li> <li>● Suggestion to launch the donut fundraiser earlier in the school year (September) in future.</li> <li>● Interest form/pre-order options may help boost awareness and sales next time.</li> </ul>	
7:05	Upcoming and Ongoing Initiatives	<p><b>Freezie Fridays:</b> Committee to reach out to past committee members for success strategies.</p> <p><b>SAVE THE DATE - Fun Fair – May 30, 2025, from 5:00-8:00 p.m.</b></p> <ul style="list-style-type: none"> <li>● Request for staff and parent support, especially for field games and activity demos.</li> <li>● A form will be created to invite community classes to showcase demos or exhibits.</li> <li>● Volunteer sign-up sheets will be distributed to parents via the “Save the Date” flyer.</li> <li>● Seek donations (e.g., free items, services) from families and community</li> <li>● Student volunteer involvement is encouraged.</li> <li>● Outreach to organizations like MLSE, Blue Jays, Raptors, Argos, and local police/fire departments for giveaways and presence.</li> <li>● Discussion around food vendor: <ul style="list-style-type: none"> <li>▪ Vote held to fund the food vendor deposit</li> <li>▪ Deposit of \$500 <b>not approved</b> (25% of total cost) due to other commitment of funds by SCC</li> <li>▪ Pricing per meal and other details to be finalized once orders are confirmed via school cash</li> </ul> </li> </ul> <p><b>T-Shirt Design Contest:</b> Student-designed T-shirts discussed as an engagement opportunity and potential fundraiser (them = Kindness/Inclusivity). Plan to select three winners from each division</p> <p><b>Big Box Cards Fundraiser:</b> Sample cards have been sent home. Campaign ends April 20.</p>	20 minutes
7:25	School Updates – Mrs. Mandal	<p>What’s New at Dunbar:</p> <ul style="list-style-type: none"> <li>● 24 classes participating in the Ontario Tech Workshops</li> <li>● Room Renovations have taken place at William Dunbar: Room 214 is complete; 3 more rooms need to be completed by end of June</li> <li>● Music wall has been added to the FDK Yard</li> </ul>	8 minutes

		<ul style="list-style-type: none"> <li>● Projected total number of students for 2025-2026 school year: 690 students, 30 homerooms expected next year. One additional primary homeroom being added due to increased numbers in primary.</li> <li>● Reading Eggs Program: Literacy program has shown strong success. The school has purchased 300 licenses. This allows students to use it throughout this summer and next school year.</li> </ul>	
7:33	Curriculum and Student Engagement - Ms. Lawrence	<ul style="list-style-type: none"> <li>● Coding is integrated into the Math Curriculum</li> <li>● EQAO: Junior Division: Assessment Day – May 26-29th and Primary Division: Assessment Day – early June 2<sup>nd</sup>- 5th</li> <li>● Student Leadership Forum: <ul style="list-style-type: none"> <li>▪ Focus on respect, student voice, and a sense of belonging.</li> <li>▪ Staff feedback led to enhancements in how student ideas are heard and honored.</li> <li>▪ A Positive School Climate Facilitator is currently working with six staff members who will share with staff in their divisions lessons/ideas to make our spaces more respectful and inclusive</li> <li>▪ Constable Roy Choudhury is engaging with students to promote positive language and behavior.</li> </ul> </li> <li>● Student leaders are planning cooperative games for Grades 1–3 in the gym</li> </ul>	12 minutes
7:45	Upcoming Dates	<p><b>Dunbar STEM evening: Thursday, May 8, 2025 from 5:00-7:00 p.m</b></p> <ul style="list-style-type: none"> <li>● Audience: All students (K–8) and families</li> <li>● Principal informed SCC the school has received Parent reaching out Grant for STEM evening (received \$2000.00)</li> </ul> <p><b><u>Next Planning Meeting for STEM Night is on April 16<sup>th</sup> 2025 at 3:15, parents are welcome to attend</u></b></p> <ul style="list-style-type: none"> <li>● Flyer: “Save the Date” to be included in this weekend’s school newsletter</li> </ul>	5 minutes
7:50	Meeting Adjourned	Meeting Adjourned	

Meeting Attendance			
Shannon Belmore	Linda Vachon	Thanuja Raveendran	Alana Burns
Suchita Embrandiri	Minal Patel	Christine Chellingworth	Patrice Bigwood
Taniqua Lalani	Kathy Theberge	Senait Litchmore	
Rachel St. Louis	Ashlea Macaulay	Felix Chik	

Upcoming SCC Meeting dates for 2025
Thursday, June 12, 2025, at 6:30 pm (end of year finances)