



**William Dunbar Public School  
School Community Council (SCC)  
January 2025 Meeting Minutes**

**Date** January 23, 2025  
**Place** Room 104  
**Time** 6:30pm

**Principal** Tina Mandal  
**Vice-Principal** Terry Lawrence  
**Chair** Suchita Embrandiri  
**Co-Chair** Ruchi Wali  
**Treasurer** Minal Patel  
**Secretary** Thanuja Raveendran

<b>Time</b>	<b>Agenda Items</b>	<b>Notes</b>	<b>Discussion Time</b>
6:38	Reading of Indigenous Land Acknowledgement	<ul style="list-style-type: none"> <li>Ms. Lawrence read the land acknowledgement and human rights statement</li> </ul>	5 Minutes
6:43	Meeting Norms	<ul style="list-style-type: none"> <li>Meeting called to order by Suchita</li> </ul>	2 Minute
6:45	Motion to SCC Members to pass the minutes of meeting from 2024-25	<ul style="list-style-type: none"> <li>Prior to proceeding with agenda, Chair asked for motion to pass meeting minutes from September and October 2024</li> <li>SCC Members passed a motion supported by Ashlea, Linda and Nella</li> <li>Chair handed over the presentation to Student updates (Ruth and Kaylee)</li> </ul>	3 Minutes
6:48	Student's Report	<p>Student update – Presented by Ruth and Kaylee (Gr. 8 students)</p> <ul style="list-style-type: none"> <li>Provided an update of Sports tournaments for baseball and cricket, Fidget toy drive by Faces of Change for Pik North Pick South initiative, Chess team, Culinary Club, Crochet club and Entrepreneur Club extra-curriculars occurring in the school.</li> </ul>	12 minutes
7:00	Agenda was presented, Financials and Focus Activity	<p>Welcome remarks, meeting norms – led by Suchita</p> <ul style="list-style-type: none"> <li>Thank you note to all parents, SCC Members, School staff and amazing WDPS community</li> <li>Fundraisers Planning and revenue</li> <li>SCC Total Revenue for 2024-25 with two completed Fundraiser events (\$3226.67) and includes SCC welcome fund (\$500). Glow Dance (\$1396.67) and Holiday Wreath (\$1330)</li> <li>It was suggested that SCC provide \$1200 towards the graduation, \$1000 was indicated by another member</li> <li>The first round of votes was \$1000 vs \$1200. SCC Members for \$1000 supported by Ashlea,</li> </ul>	35 minutes

Rachel, Nashwa and Shea and \$1200 supported by Patrice, Nella, Suchita and Ruchi (tie vote)

- SCC Members revisited Fundraising plan submitted to the Board in October 2024 and the anticipated profits were also assessed and based on the revenue collected so far, it was voted on by SCC to provide \$1100 towards the grade 8 graduation based on the SCC vote.
- It was informed to SCC that the Grad Committee will meet in Feb 2025 and will be comprised of primarily grade 7 families (grade 8 families will also have the opportunity to join if they want to)

#### **Upcoming Fundraisers**

- Upcoming Fundraisers are Movie Night, Krispy Kreme donuts, Student designed tshirt, Jibbitz, Big Box Cards, Freezie Fridays and Fun Fair.
- The chair informed members about virtual subcommittees meetings and planning sessions for upcoming Fundraisers and presented updates for few fundraisers where Leads were not available.
- Alana(lead) presented details for Jibbitz and Student designed tshirt fundraiser. Alana to share posters for both fundraisers with the school to share with staff and then initiate School Cash Online for these events later in February.
- Taniqua(co-lead) presented details for Fun fair and expressed requirement of few more volunteers.

#### **Sewing Studio & Ontario Tech University Workshops**

- SCC Fundraiser Focus Activity was discussed and based on the existing revenue collected, Sewing Studio (\$16+HST per student, 680 students, approx. \$12k) is not feasible. The alternate was to provide funds to each classroom to book Ontario Tech University workshops (\$150 for 29 classrooms, total of \$4350).
- Ontario Tech Workshops was voted by all SCC members (Shea, Ashlea, Linda, Nella, Rachel, Nashwa and Patrice)

		<ul style="list-style-type: none"> <li>• School mentioned that each classroom teacher will pick the workshop based on curriculum and needs of the classroom</li> <li>• OTU students facilitate the workshop which can be booked from now till June 2025</li> <li>• School can financially back the workshops while the SCC waits for funds to come in from other fundraisers</li> <li>• Suchita shared Jungle Sports as a school-wide experience if SCC has more funds towards the end of financial year (June 2025).</li> <li>• Previously discussed during October 2024 SCC Meeting, for 2025-26 Focus Activity, if SCC wanted to explore Jungle Sports ( <a href="https://www.junglesport.com/">https://www.junglesport.com/</a> ).</li> <li>• To confirm tentative dates Feb 9 - 13 2026 dates, they require \$1000 deposit by October 2025. Only caveat, they get FULLY BOOKED by June 2025 so SCC has to plan well in advance and have provision of \$1000 from SCC 2024-25 financial year.</li> <li>• Price is \$4980 for the entire five days and \$1000 to be submitted within 30 days of getting invoice. (tentatively will be sent to SCC September 2025)</li> <li>• SCC Members suggested to table this for a later meeting when all financial are accounted for (June 2025)</li> </ul>	
7:35	Characteristics of a new Principal	<ul style="list-style-type: none"> <li>• The Chair informed SCC about the School Boards yearly feedback form about selecting a principal. Suchita to email the google forms link to all SCC members to fill in anonymous feedback. Chair will collate and submit them to the board.</li> </ul>	3 minutes
7:38	Reading Strategies	<ul style="list-style-type: none"> <li>• Gr 1 Teacher Hannah presented and demonstrated reading strategies used in the classroom and how families could replicate these at home. She shared information about UFLI foundation, Acadience and shared ideas on how to engage students with phonics and reading.</li> </ul>	7 minutes
7:45	Administrator's Report	<ul style="list-style-type: none"> <li>• The school informed about installation of triple hoop basketball net in the primary yard, split lunch recesses, upcoming upgrades for four intermediate classrooms from March Break until the end of June as well as upgrades for Art room, Science and Music room in the Summer.</li> <li>• Meaningful learning, literacy and numeracy</li> </ul>	25 minutes

		<ul style="list-style-type: none"> <li>• The school is working on planning lessons that focus on Critically Conscious Pathway Inquiry – Unearthing Joy by Ghody Muhammad which focus on identity, intellect, joy, criticality and skills.</li> <li>• Overview of Positive School climate committee</li> <li>• School shared details about upcoming Arts night on Feb 20</li> <li>• School shared the draft calendar and informed SCC and community to participate in feedback and consultation for 2025/26</li> <li>• Principal informed SCC the school has received the PRO (Parent reaching out Grant) for STEM evening for May 8, 2025 (received \$2000.00)</li> </ul>	
8:10	Meeting Adjourned	Meeting Adjourned	

Meeting Attendance				
Christine O'Hare	Shea Lewis	Sahaba Mufallal	Alana Burns	Anita Ross
Suchita Embrandiri	Lisa Tsobanos	Linda Vachon	Dana Schofield	Nella Cozza
Taniqua Lalani	Kathy Theberge	Ming Fu	Ruchi Wali	
Rachel St. Louis	Ashlea Macaulay	Felix Chik	Patrice Bigwood	

Upcoming SCC Meeting dates for 2025
Thursday, April 3, 2025, at 6:30 pm
Thursday, June 12, 2025, at 6:30 pm (end of year finances)