



William Dunbar Public School School Community Council (SCC) September 2025 Meeting Minutes

Date September 25, 2025
Place Room 104
Time 6:30pm

Principal	Tina Mandal
Vice-Principal	Terry Lawrence
Chair	Suchita Embrandiri
Co-Chair	Ruchi Wali
Treasurer	Minal Patel
Secretary	Thanuja Raveendran

Meeting Start & Opening Remarks

6:32pm

Welcome – Suchita Embrandiri, Chair, begins the meeting by welcoming everyone in attendance.

Land Acknowledgement & Human Rights Policy – presented by Terry Lawrence, Vice-Principal.

SCC Roles & Responsibilities – presented by Suchita Embrandiri, Chair.

Agenda – shared by Suchita Embrandiri, Chair.

Introduction of All Attendees

by Tina Mandal, Principal, 6:36pm

All attendees were welcomed and asked to introduce themselves by stating their name and whether they have any children attending William Dunbar Public School.

Thank You to Last Year's SCC Executive & Members

by Tina Mandal, Principal, 6:46pm

Thanks, and appreciation were given to the 2024/2025 SCC Executive and members for their efforts and contributions during the prior school year.

Meeting Norms

by Suchita Embrandiri, Chair, 6:47pm

A brief overview of meeting expectations and guidelines was provided.

Student Representatives

6:47pm

Each student representative – Maya, Devin and Aakanksha – took a moment to introduce themselves and their reasons for wanting to participate in the SCC. They then shared some of the extra-curricular activities that are currently in progress or coming up within the school.

Approval of Prior Meeting Minutes

by Suchita Embrandiri, Chair, 6:52pm

A motion to approve the minutes from the last SCC meeting (June 2025) was put forward. Motion was passed and the minutes were approved.

Treasurer's Report

by Minal Patel, Treasurer, 6:53pm

A final report of the 2024/2025 fundraising efforts including a breakdown of revenue, expenses and net earnings by activity was presented. Of the funds raised, \$500 has been set aside for the 2026 grade 8 graduation and \$3,094.17 is earmarked for the whole school to participate in Jungle Sports in December 2025. The school will pay the remaining \$653.83 which is the balance owing to Jungle Sports.

The 2025/2026 SCC is starting with \$500.

Roles of the SCC & Elections for 2025-2026 SCC Executive

by Suchita Embrandiri, Chair, 6:59pm

The goals and composition of the SCC were described, including detailed roles and responsibilities of each member of the Executive – Chair, Co-Chair, Secretary, Treasurer – voting members and community representatives.

Nominees for each position were shared.

No election was required as all candidates were acclaimed.

2025/2026 SCC Executive:

James Tantsef, Chair

Terra Snape, Co-Chair

Farzana Damji, Secretary

Jamie O'Connor, Treasurer

Voting Members:

Sam Snyders

Shannon Belmore

Christine Chellingsworth

Ruchi Wali

Nella Cozza

Alana Burns
Nicole Bacci
Linda Vachon

Next Meeting Date

by Tina Mandal, Principal, 7:15pm

The next meeting date was set for Thursday, October 23, 2025. However, a conflict with another event was raised and it was confirmed that the meeting could **not** be held on this date. Ms. Mandal, James Tantsef and Terra Snape are to decide on an alternative date and communicate to committee members.

Administrators' Report

by Tina Mandal, Principal, 7:16pm

Quick facts were shared about the school (30 homerooms, 7 portables, 4 buses, etc.).

Yard allocations have been extended for each group (Primary, Junior, Intermediate) as the city has given permission to use the field where the furthest baseball diamond is located.

Multiple classrooms were renovated over the summer and the last few remaining on the second floor will be completed this Fall.

Multi-Year Strategic Priorities have been introduced. The document acknowledges and celebrates milestones achieved by children on an academic and social level.

William Dunbar is the recipient of an Environmental Grant from the City of Pickering for \$7000.00

A summary of School Climate results was presented. It included areas where the school is doing well as well as areas for improvement. The importance of fostering relationships and being connected was highlighted.

Tea with T&T will be happening on a date to be determined. This event allows parents to get to know the Principal and Vice-Principal, as well as learn more about what's going on within the school related to student achievement and learning.

International Walk to School Day

by Kathy Theberge, 7:34pm

International Walk to School Day is Wednesday, October 1, 2025, or the first Wednesday in October every year. The importance of being active and walking, biking or scootering to school was emphasized, highlighting the physical, mental and emotional well-being it fosters within students of all ages.

Kathy asked for volunteers to help with making pictures and hopscotch designs on the sidewalk after school on Tuesday, September 30th in preparation for International Walk to School Day the next morning. There will be signs, music, stamps and fun for everyone on the morning of October 1st. A QR code can be found on the back of the signs that will link you to more information.

Closing

by Tina Mandal, Principal, 7:38pm

Attendees were thanked for coming and the meeting came to an end.